



Job Description: STI Clinic Registered Nurse

Position Objectives: The STI Clinic Registered Nurse performs a variety of clinical tasks and medical service operations that promote optimum patient care and satisfaction while enhancing provider and clinic effectiveness.

Report to: STI Clinic Manager

Profile:

- A committed Christian who demonstrates a personal relationship with Jesus Christ as Savior and Lord
- Exhibits a strong commitment and dedication to the pro-life position and sexual purity
- Agrees without reservation to the Statement of Principle, Statement of Faith and CLARITY policies
- Licensed as a Registered Nurse in the State of Indiana
- Has one year of work experience in an ambulatory care setting preferred
- Has one year of experience as a volunteer in some ministry capacity
- Exhibits skill in interpersonal communication and ability to relate to a diverse clientele, as well as other medical professionals.
- Self-motivated, dependable, responsible and able to establish priorities

Responsibilities

1. Patient Care

- Perform all aspects of patient care including consultation, assessment point-of-care testing, treatment, procedures, and follow-up care.
- In the absence of the STI Clinic Manager, able to oversee patient care and operation of the STI Clinic.
- Arrange and provide patient follow-up of abnormal lab test results
- Provides patient health counseling and instruction
- Recognizes emergency situations, seeks assistance and intervenes appropriately

2. Administration

- Participate in prayer as an integral part of the day-to-day operation of the Clinic with other staff members and volunteers
- Documents data and assessments in the patient record including all forms and logs
- Calls prescriptions to pharmacies per standing orders
- Faxes medical records, reports and other documents according to HIPAA regulations

3. Continuing Education

- Complies with state and professional licensing and continuing education requirements including CPR certification
- Participates in quality assurance activities and all training seminars (OSHA, volunteer in-services, staff trainings/retreats and others)

4. Miscellaneous Duties

- Attend regular organizational meetings of CLARITY
- Assists in activities to promote Clarity Testing Clinic in the community
- Perform other job-related tasks as assigned by the Clinic Manager or Executive Director

Time Commitment: Part-time up to 16 hours weekly average

**The Clinic Registered Nurse will receive a yearly written and oral evaluation by the Clinic Manager.*